



GOVERNMENT OF ASSAM  
OFFICE OF THE DISTRICT COMMISSIONER:.....SRIBHUMI  
(ELECTION BRANCH)

No.SEL.2/2026/5

Dated, Sribhumi, the 24<sup>th</sup> January 2026.

**SHORT TENDER NOTICE**

Sealed quotations, affixing Court Fee Stamp of ₹8.25 (Rupees Eight and Paise Twenty-Five only), are hereby invited from registered and experienced firms/dealers/suppliers for hiring of various items as mentioned below at **Annexure-A** in connection with the forthcoming General Election to the Assam Legislative Assembly, 2026.


Sealed quotations should be submitted in the quotation box kept at the Election Branch, D.C.'s Office, Sribhumi and quotation received upto **3:00 PM on 08/02/2026** and will be opened on the same day at **3:30 PM** in the office chamber of Election Officer, Sribhumi.

Intending quotationers or their authorized representatives may present during the opening the Quotation Box.

The undersigned reserves the right to accept or reject any quotation without assigning any reason thereof.

**TERMS & CONDITIONS OF SUPPLY OF HIRING ITEAMS IN FORTHCOMING ASSEMBLY ELECTION 2026 :-**

- Rates shall be quoted item-wise/Duration wise, both in figures and in words. In case of discrepancy, the rate quoted in words shall prevail.
- The tenderer shall clearly mention valid Registration Number, GSTIN, PAN and Bank Account details with IFSC Code in the quotation. Applicable statutory deductions, if any, shall be made at source as per Government rules.
- The sealed cover containing the quotation shall be superscribed as: "Quotation for Supply of Hiring Items with Service – GE to ALA 2026."
- Security Deposit:-  
A Refundable Security Deposit of ₹20,000/- (Rupees Twenty Thousand only) and a Non-Refundable Processing Fee of ₹2,000/- (Rupees Two Thousand only) shall be deposited along with the quotation in the form of NSC / TDR / Demand Draft, drawn in favour of the Election Officer, Karimganj ( Sribhumi).
- Penalty: In case of delay, short supply, poor quality or non-compliance with instructions, a penalty of up to 10% of the value of the affected supply may be imposed. Repeated lapses may lead to cancellation of work order and forfeiture of Security Deposit.
- Payment shall be made only for actual quantity supplied at approved rates, subject to certification by the competent authority.
- The quoted rates shall be inclusive of all incidental charges except GST.
- The undersigned reserves the right to accept or reject any or all quotations, wholly or partially, without assigning any reason whatsoever.


  
District Election Officer  
Sribhumi

Memo No.SEL.2/2026/5-A

Dated Sribhumi, the 24<sup>th</sup> January 2026.

Copy forwarded to:-

1. The Chief Electoral Officer, Assam, Dispur, Guwahati-6 .
2. The Members of Tender Evaluation Committee, General Election to Assam Legislative Assembly 2026.
3. The D.I & P.R.O, Sribhumi for information with a request to wide publicity through FLS & Local News paper.
4. Concerned local firms.
5. Office Notice Board.

  
District Election Officer  
Sribhumi

Annexure-A

Type	Particulars	Amount	Amount (in Words)
Electronic item on hire basis	LED TV set below 32''(Sony/Samsung/LG) with Installation charge	Per No	Per day
		Per No	Per week
		Per No	Per month
	LED TV set 32'' to 55'' (Sony/Samsung/LG) with Installation charge	Per No	Per day
		Per No	Per week
		Per No	Per month
	Cable TV (Local) with installation charge	Per No	Per day
		Per No	Per week
		Per No	Per month
	Cable TV (Tata Sky/Airtel) in installation charge	Per No	Per day
		Per No	Per week
		Per No	Per month
PA Set (Sound system) on hire basis	Amplifier, Horn – 2 Battery, Microphone, Stand (Complete set)	Per set	Per day
	Amplifier, Sound box, Battery, Microphone, Stand	Per set	Per day
	Amplifier, Sound box Battery, Cordless Microphone, Stand (Complete set)	Per set	Per day
Plastic Table/Chair on Hire basis	Plastic chair with arms	Per No	Per day
		Per No	Per week
		Per No	Per month
	Plastic chair without arms	Per No	Per day
		Per No	Per month
		Per No	Per month
	Plastic chair with cover	Per No	Per day
		Per No	Per month
		Per No	Per month
	VIP Chair / Steel Chair	Per No	Per day
		Per No	Per month
		Per No	Per month
Plastic Table	Per No	Per week	
	Per No	Per month	
	Per No	Per day	
Plastic Table with cover	Per No	Per week	
	Per No	Per week	
	Per No	Per month	
Computer Items on Hire basis	Computer set with 18'' Monitor, 500 HD, 2GB RAM with UPS	Per no	Per day
		Per no	Per week
		Per no	Per Month
	Laptop Computer (14'') HP/ACER/LENOVO	Per no	Per day
		Per no	Per Week
		Per no	Per Month
	Printer HP 3015/1020/400 MFP	Per no	Per day
		Per no	Per week
		Per no	Per month
	Printer (Cannon)	Per no	Per day
		Per no	Per week
		Per no	Per Month
Xerox Machine	Per no	Per day	
	Per no	Per week	
	Per no	Per month	
UPS	Per no	Per day	
	Per no	Per week	
	Per no	Per month	
Projector	Per no	Per day	
	Per no	Per week	
	Per no	Per month	
Electrical Items on Hire basis items	Ceiling Fan	Per No	Per day
	Stand Fan (Normal)	Per No	Per day
	Stand Fan (Big) High speed	Per No	Per day
	Inverter with battery (1000 Watt & 250 Power Battery)	Per No	Per day
	Inverter with battery (800 Watt & 250 Power Battery)	Per No	Per day
	Ceiling Fan	Per No	Per week
	Stand Fan (Normal)	Per No	Per week
	Stand Fan (Big) High speed	Per No	Per week
	Inverter with battery (1000 Watt & 250 Power Battery)	Per No	Per week
	Inverter with battery (800 Watt & 250 Power Battery)	Per No	Per week
	Ceiling Fan	Per No	Per month
	Stand Fan (Normal)	Per No	Per month
	Stand Fan (Big) High speed	Per No	Per month
	Inverter with battery (1000 Watt & 250 Power Battery)	Per No	Per month
Inverter with battery (800 Watt & 250 Power Battery)	Per No	Per month	
Generator per KVA	Per No	Per day	
	Per No	Per week	
	Per No	Per month	

Seal & Signature of the Firm