



GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER::::SRIBHUMI
(CENSUS CELL)

No.SRB/CENSUS/2026-27/8

Dated Sribhumi the 26th May, 2026

SHORT TENDER NOTICE

Sealed quotations, affixing Court Fee Stamp of ₹8.25 (Rupees Eight and Paise Twenty-Five only), are hereby invited from registered and experienced firms/dealers/suppliers for supply of the IT equipment at **Annexure-A** in connection with the forthcoming Census Operations-2027.


Sealed quotations shall be submitted in the Quotation Box kept near the Office chamber of the Addl. District Commissioner & District Census Officer, Sribhumi. Quotations must be received up to **3:00 PM on 03-06-2026** and will be opened on the same day at **5:00 PM** in the chamber of the Addl. District Commissioner & District Census Officer, Sribhumi.

Intending quotationers or their authorised representatives may remain present at the time of opening of the quotations.

The undersigned reserves the right to accept or reject any or all quotations without assigning any reason whatsoever.

TERMS & CONDITIONS OF SUPPLY OF IT EQUIPMENT IN FORTHCOMING CENSUS OPERATIONS 2027:-

- Rates shall be quoted item-wise, both in figures and in words. In case of discrepancy, the rate quoted in words shall prevail.
- The maximum admissible rates for IT equipment under this tender shall not exceed the rates approved by the Election Commission of India during the General Election to Assam Legislative Assembly, 2026.
- The supplier/vendor shall provide maintenance and after-sales service support for all supplied IT equipment for a minimum period of 02 (two) years from the date of supply/installation. Any defect, malfunction, or technical issue arising during the said period shall be attended and rectified by the supplier at no additional cost to the Department.
- The tenderer shall clearly mention valid Registration Number, GSTIN, PAN and Bank Account details with IFSC Code in the quotation. Applicable statutory deductions, if any, shall be made at source as per Government rules.
- The sealed cover containing the quotation shall be superscribed as: "Quotation for Supply of IT equipment – Census Operation-2027.
- Security Deposit:
A Refundable Security Deposit of ₹20,000/- (Rupees Twenty Thousand only) and a Non-Refundable Processing Fee of ₹2,000/- (Rupees Two Thousand only) shall be deposited along with the quotation in the form of NSC / TDR / Demand Draft, drawn in favour of the Addl. District Commissioner & District Census Officer, Sribhumi.
- Payment shall be made only for actual quantity of items supplied at approved rates, subject to certification by the competent authority.
- The quoted rates shall be inclusive of all incidental charges except GST.
- This tender is invited solely for fixation/approval of rates for supply of IT equipment in connection with Census Operation-2027. Participation in the tender process shall not confer any right upon any bidder to claim issuance of work order, supply order, or assured engagement by the Department. The Department reserves the right to place orders as and when required, wholly or partially, without assigning any reason thereof.
- The undersigned reserves the right to accept or reject any or all quotations, wholly or partially, without assigning any reason whatsoever.

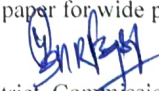

District Commissioner &
Principal Census Officer,
Sribhumi

Dated Sribhumi, the 26th May, 2026.

Memo No.SRB/CENSUS/2026-27/8-A

Copy forwarded to:-

1. The Commissioner & Secretary to the Government of Assam, General Administration Department, Dispur, for favour of kind information.
2. The Director, Directorate of Census Operations, Assam, for favour of kind information.
3. The FAO, DC's Office, Sribhumi / Treasury Officer, Sribhumi for information.
4. The DIPRO, Sribhumi with a request to publish the notice in the local news paper for wide publicity.
5. Office Copy.


District Commissioner &
Principal Census Officer,
Sribhumi

Annexure-A

Sl No.	Material	Brand	Spec	Rate	Rate (in words)	GST%
1	Laptop	HP/DELL/Lenovo	RAM 16 GB Storage 256 GB above (SSD Only)			
2	PC	HP/DELL/Lenovo	RAM 16 GB Storage 256 GB above (SSD Only)			
3	MFP Printer with Scanner	HP/Epson	Printer with Scanner			
4	Wifi Adapter	Zebronics/Frontec h	Items required Equivalent to the no of PCs			
5	Keyboard	HP/DELL/Lenovo	Items required Equivalent to the no of PCs			
6	Mouse	HP/DELL/Lenovo	Items required Equivalent to the no of PCs			
7	Pendrive	HP	Items required Equivalent to the no of PCs			
8	Ethernet LAN Switch 16 Port or 24 Port	DLINK	NA			
9	CAT 6 LAN Cable	DLINK	NA			
10	RJ 45	NA	NA			

Seal & Signature of Firm